

**SUGGESTED  
WORKSHEET/GUIDELINE  
FOR REVIEWING RULE 14  
IN  
APPROVED NONPUBLIC SCHOOLS  
SECONDARY**

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## RULE 14 WORKSHEET FOR APPROVED NONPUBLIC SECONDARY SCHOOLS

*This worksheet provides a suggested self-check for reviewing Rule 14. Please read each regulation in full to determine precise requirements for your school.*

- ☐ 004.01A      Certificated teachers
- ☐ 004.01D      Graduation requirements
- ☐ 004.01E      School year (1080 hours) (grades 7-8 may be 1032 hours)
- ☐ 004.02A1      Policies; ☐ annually updated  
                         ☐ on file in each building
- ☐ 004.02A2      Policy on instructional hours (1080)  
                         ☐ includes conditions for excusing students
- ☐ 004.02B1      School purposes and goals  
                         ☐ copy provided to each staff member
- ☐ 004.02B2      Curriculum guides or frameworks  
                         ☐ core curriculum areas, and library  
                         ☐ written composition in each core area
- ☐ 004.02B3      Cumulative files for each student
- ☐ 004.02B4      Interscholastic athletic limitations, grades 7-8
- ☐ 004.02C1      Head administrator has superintendent's endorsement
- ☐ 004.02C2      Other administrators hold appropriate endorsements
- ☐ 004.02C3      Certificates on file in administrative office
- ☐ 004.02C4      Ratio (pupil/certificated staff) 30 to 1
- ☐ 004.02C5      10 hours staff development each year
- ☐ 004.02D1      Library media available all day:  
                         ☐ media resources classified  
                         ☐ 2 encyclopedias 5 years old or less

- ☐ 004.02D2      Additional library resources  
                         ☐ 25 per teacher or 150 per school  
                         ☐ 100 if electronic format is available
- ☐ 004.02D3      Periodicals for students  
                         ☐ 10 secondary (6 if electronic format is available)
- 004.02D4      Safe and healthful buildings
- ☐ 004.02E1      Written report of student performance, demographics
- ☐ 004.02E2      Norm-referenced assessment conducted
- ☐ 004.02E3      Criterion-referenced assessment conducted
- ☐ 004.02E4      Each 3-years a follow-up of H.S. graduates
- ☐ 006.01A      High school provides 200 instructional units
- ☐ 006.01C1      Language arts – 40 instructional units
- ☐ 006.01C2      Social science – 30 instructional units
- ☐ 006.01C3      Mathematics – 20 instructional units
- ☐ 006.01C4      Science – 20 instructional units  
                         ☐ biological and ☐ physical sciences
- ☐ 006.01C5      Vocational education – 40 instructional units
- ☐ 006.01C6      Health and PE – 10 instructional units
- ☐ 006.01C7      Visual and Performing Arts  
                         ☐ 5 music instructional units  
                         ☐ 5 art instructional units
- ☐ 006.01C8      Computer education
- ☐ 006.01D      Junior high provides instruction in reading, language arts, social science, math, science, health and PE, music and art, and computer education.
- ☐ 006.02A      Secondary teachers endorsed (70% of all instructional units for all classes)
- ☐ 006.02B      Secondary school principal  
                         ☐ 10 or more teachers – half-time principal  
                         ☐ 20 or more teachers – full-time principal